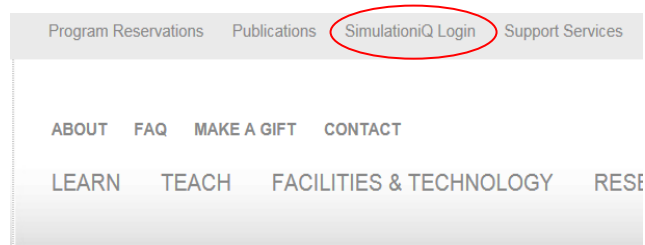


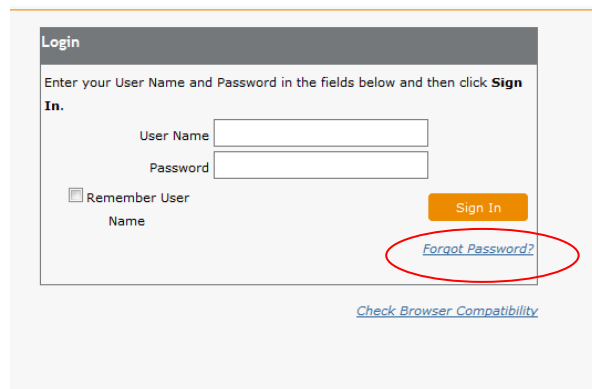
How to change your password in Orion Web

Using Internet Explorer (Windows) or Safari (Mac):

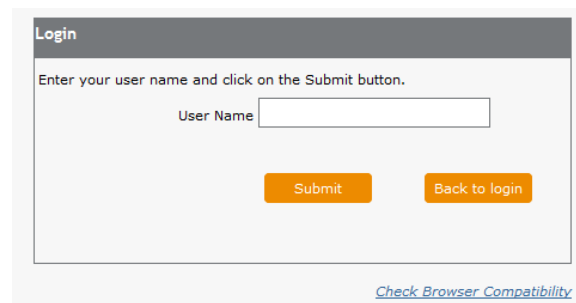
1. Go to <http://nysimcenter.org>
2. Click on 'Orion Login'



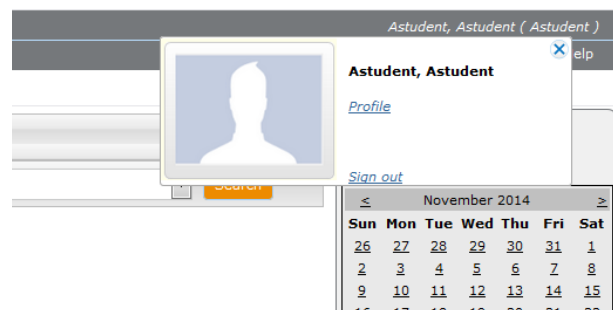
3. Click the 'Forgot Password?' link



4. Enter your 'User Name'
5. Click 'Submit'
6. Wait for email confirmation (about 5 minutes)
7. Login using the password that was emailed to you



8. Click on your Name located on the upper right corner.
9. Click on 'Profile'.
10. Change your password in the 'Password' field. (must be at least 8 characters long including a number and special character)



*Contact nysimIT@nyumc.org if you require further assistance